



## ERIC – Education Resources Information Center

U. S. Department of Education  
Institute of Education Sciences

### Agreement to Index Journals

The **Education Resources Information Center (ERIC)** database is an online digital library sponsored by the Institute of Education Sciences of the U.S. Department of Education. ERIC provides a comprehensive, easy-to-use, searchable, Internet-based bibliographic database of education research, enhanced by full text when permission is granted by the publisher, or links to the publisher. Available at <http://eric.ed.gov>, it is an efficient tool for educators, researchers, and the general public to locate education research journal articles, books, and other literature from multiple sources.

The purpose of this agreement is to establish a mutually beneficial working relationship between ERIC and a publisher or other authorized provider of education content, as set forth in this document.

The **LICENSEE** is the **U. S. Department of Education (ED)**, and

The **LICENSOR** is (*please complete this information as it should be displayed on an ERIC record*):

Publisher Name: Academic and Business Research Institute

Address: 147 Medjool Trail

City, State, Zip, and Country: Ponte Vedra, FL 32081, USA

WHEREAS it is the goal of the LICENSEE to provide a premier Web-based database of ERIC bibliographic records, and full text when permitted, of current and historical education-related content; and

WHEREAS the LICENSOR is willing to furnish electronically readable files in accordance with the terms of this Agreement;

It is mutually agreed as follows:

#### CONTENT OR DATA:

1. LICENSOR agrees to provide or allow LICENSEE to access electronic versions of full-text content and/or bibliographic citation data and abstract, as available, for the purpose of creating an ERIC record. If full text is not provided, the complete bibliographic data and abstract must be provided.

LICENSEE will select for indexing the articles meeting the ERIC Selection Policy. LICENSEE will not accept data which contains viruses, malware, or malicious code.

#### DISPLAY RIGHTS:

2. LICENSOR grants permission to display the following in the ERIC database for the approved journal(s), listed on Attachment 1 of this agreement, or on a future addendum to the Agreement (*select one*):

Display the full text of the article, a bibliographic citation, and abstract, provided or ERIC created,

Display the full text of the article with an embargo of \_\_\_\_\_ months, a bibliographic citation, and abstract, provided or ERIC created,

Display a bibliographic citation and abstract, provided or ERIC created, but not display the full text of the article.

The permissions for displaying full-text content will vary by journal. Please send an *Addendum to Display Full Text in ERIC* to attach to this agreement.

**ED-funded content: open access option (applies only to peer-reviewed journals)**

Investigators funded by an ED program office that supports scientific research through grants and contracts are required to submit the electronic version of their final manuscripts to ERIC upon acceptance for publication in a peer-reviewed journal or upon completion of an institution's internal peer-review process. An author's final manuscript is defined as the final version accepted for publication, and includes all modifications from the peer review process.

If work subject to this requirement is published by the LICENSOR, the LICENSOR will allow ERIC to display the full text of the individual article as it appears in the journal.

Yes, with no embargo

Yes, with an embargo period of \_\_\_\_\_ months (must be within 12 months of the publisher's official date of final publication.)

No, ERIC should not use the journal published article as the version of record, but use the final, peer reviewed manuscript version instead.

**COPYRIGHT:**

3. LICENSOR retains all copyright interest or it is retained by other copyright holder, as appropriate.

LICENSEE acknowledges that it does not have a copyright interest in the content submitted to the ERIC database. LICENSEE shall have the right to use and archive the content for the purpose of creating an ERIC record and enriching the indexing, and may reformat, paraphrase, or omit all or any portion of the data to benefit the display of the ERIC record. LICENSEE is granted the right to disseminate the ERIC record containing the bibliographic data and abstract to third-party vendors.

**LINKING:**

4. ERIC seeks to provide access to the full-text content via an attachment of full-text content to the ERIC bibliographic record or a link from the record to the publisher.

If full-text display in ERIC is not granted, the LICENSEE will determine the link to use for each ERIC record to the publisher or the LICENSOR may provide directions for linking. LICENSEE acknowledges that a subscription or pay-per-view arrangement may be required for ERIC users to access the full-text content on the publisher Web site.

**LICENSEE RESPONSIBILITIES:**

5. LICENSEE shall:

- a. Ensure that the LICENSOR is acknowledged on the ERIC bibliographic records and on all references to the LICENSOR;
- b. Correct significant errors to published records for critical fields, described as the title, author, or bibliographic citation fields, within 30 days of notification;
- c. Provide free access to users via <http://eric.ed.gov> for searching, viewing of bibliographic citation and abstract, and viewing of full-text content or linking to the publisher;
- d. Provide availability to <http://eric.ed.gov> with exception for unavailability due to maintenance of the server, installation or testing of software, loading of data, or downtime outside the control of the LICENSEE.

**LICENSOR RESPONSIBILITIES:**

5. LICENSOR shall put forth reasonable effort to:

- a. Make electronic data of new content available to LICENSEE within 30 days of publication;
- b. Respond to inquiries about a significant error or omission in the data within 30 days;
- c. Promptly notify the LICENSEE of changes to the LICENSOR name, the representative name, and contact information;
- d. Promptly notify the LICENSEE of changes to the source name or cessation of publishing activities.

**USE OF CONTENT:**

- 6. LICENSOR and LICENSEE acknowledge that the ERIC database is intended for educational and scientific purposes and that fair use guideline as set forth in section 107 of the U.S. Copyright Act, as amended, shall apply to such use.

The use of this content does not imply an endorsement by the LICENSEE of the LICENSOR or its data. LICENSEE makes no representation or implied warranty of merchantability or fitness for a particular purpose and specifically disclaims any such warranties and representations.

LICENSEE further agrees that it will provide notice in its system documentation and online help files that content in the database may be from copyrighted sources, and shall provide notice that users of the ERIC database are solely responsible for compliance with copyright restrictions. LICENSOR releases LICENSEE from any liability for any intentional or negligent acts or omissions or copyright infringement on the part of the users of the database.

**ADDITIONAL JOURNAL TITLE(S):**

- 7. This Agreement shall cover an additional journal(s) approved during a future review cycle.
  - a. The LICENSEE will submit an Addendum to the LICENSOR listing the additional journal(s), including a request for a preceding title of a currently indexed journal.
  - b. If a succeeding title(s) of an approved journal(s) is selected, it shall be covered without an Addendum unless the LICENSOR requests one.

LICENSOR is allowed to refuse additions to this Agreement without affecting the original Agreement.

**RENEWAL OF AGREEMENT:**

- 8. This Agreement shall be effective for one (1) year from the date of this Agreement and will automatically renew.

**Suspension:** In the event that the LICENSOR suspends publication or does not make available new publication data for a period of twelve months or more, the LICENSEE may no longer consider a journal active or may suspend the agreement. Indexing may resume, or this agreement may be reinstated if publication data is provided. LICENSEE reserves the right to decline the request for reinstatement.

**Termination:** Either party may terminate this Agreement at any time for any reason upon 30 days written notice to the other party, without liability to the other party.

In the event of suspension or termination of this Agreement by either party, all published ERIC records created from content submitted prior will remain available in ERIC for searching as per terms of this Agreement.

**MODIFICATION TO THE AGREEMENT:**

- 9. Modifications unique to this agreement as requested by LICENSOR or LICENSEE:

NA
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## ATTACHMENT 1

Journal title(s) selected for indexing:

Journal Title	ISSN	e-ISSN	Peer Reviewed	Start Coverage:
<i>Journal of Case Studies in Accreditation and Assessment</i>	2327-7270	1941-3386	Yes	v1, 2010
<i>Journal of Case Studies in Education</i>	2327-7084	1949-6427	Yes	v1, 2011
<i>Journal of Instructional Pedagogies</i>	2327-5324	1941-3394	Yes	v1, 2009
<i>Research in Higher Education Journal</i>	2327-7092	1941-3432	Yes	v13, 2011
-- end of list --				

## ATTACHMENT 2

**Part A: Publisher Customer Service Information** (to be included on ERIC Records):

Website:	www.aabri.com	Tel:	9044354330
General email:	editorial.staff@aabri.com	Fax:	NA

**Part B: Publisher Representative Contact Information:**

	Primary Contact	Secondary Contact	Technical Contact
Name:	Russell Baker	individual journal editors	
Position Title:	Executive Director		
Tel:	9044354330		
E-mail:	director@aabri.com	see journal webpages	

**Part C: Electronic File Information:**

Files must include the full text or complete bibliographic citation, a table of contents, and abstracts. If possible, ERIC strongly prefers data to be submitted as XML and PDFs as specified in the document *Preferred ERIC File Formats*. Please do not send pre-publication data.

Data Delivery Mechanism: Check one		Data Format: Check all that apply	
<input type="checkbox"/>	ftp account (Publisher send to ERIC)	<input checked="" type="checkbox"/>	PDF (.pdf)
<input checked="" type="checkbox"/>	ftp account (ERIC retrieve from Publisher)	<input type="checkbox"/>	MS Word (.doc)
<input type="checkbox"/>	e-mail files to: <a href="mailto:eric@ed.gov">eric@ed.gov</a>	<input type="checkbox"/>	Preferred ERIC XML format (.xml)
<input type="checkbox"/>	download from a Web site: URL:	<input type="checkbox"/>	Other XML format

If more than one option is required, please explain:

Please sign to indicate acceptance of this Agreement. A countersigned copy will be returned to you.

**LICENSOR – Publisher**

  
Signature of Authorized LICENSOR Representative

Russell Baker

Printed Name

Executive Director

Position Title

January 23, 2015

Date

**LICENSEE – US Department of Education**

\_\_\_\_\_  
Signature of ERIC Program Officer

Erin Pollard

\_\_\_\_\_  
Printed Name

1/27/15

\_\_\_\_\_  
Position Title

\_\_\_\_\_  
Date

Please return by email to: [eric@ed.gov](mailto:eric@ed.gov)

Either a hand or electronic signature is acceptable.

If you have any questions, your point of contact is: 1-800-LET-ERIC