# **Improving the Transfer of Learning: Influence Tactics**

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**Abstract:** This application reports on class activities undertaken to improve student understanding and mastery of influence tactics. The activities are appropriate for undergraduate and graduate courses in management, organizational behavior, and leadership.

#### LEARNING OBJECTIVES

Courses in management, organizational behavior, and leadership typically cover both the sources of organizational power and the related topic of influence tactics. These tactics include exchange, pressure, consultation, inspirational appeal, rational persuasion, and coalition (see, for example, Yukl, 2010). This application is used to anchor concepts, is implemented following a discussion of influence tactics, and has the following specific learning objectives:

- 1. To secure greater engagement of students in the topic of influence tactics by requiring the application of knowledge acquired through reading and class discussion.
- 2. To permit students to learn from the feedback received from classmates and the instructor the extent to which they have mastered the definition of each tactic
- 3. To make students more aware of the prevalence and kinds of influence tactics present in everyday life.
- 4. To prepare students to effectively use influence tactics in their lives and careers.

#### APPLICATION

The application requires students to identify the influence tactics used in a series of items from outside of the classroom. These include advertisements, a conference flyer, and political campaign speeches.

## **Preparation for the Activity**

A thorough class discussion of influence tactics is required, ideally following an assigned reading on this topic.

## **Procedure**

- 1. Form three-person student teams. Three person teams minimize social-loafing (Latané, Williams & Harkins, 1979).
- 2. Depending on the class time available and the time an instructor wishes to devote to this activity distribute a selection of the following items to each team member. The items are in the Appendix.

#### Written Communication.

Item #1: A page containing three movie advertisements.

Item #2: A university memorandum.

Item #3: An announcement of a business conference.

## **Spoken Communication.**

Item #4: A speech given by Senator John McCain made during the 2008 Presidential Campaign.

Item #5: A speech given by Senator Barack Obama made during the same campaign.

- 3. Provide students with the following instructions:
  - a) In your team focus and work on one item at a time.
  - b) Discuss and identify the influence tactics or tactics used in the item.
  - c) Prepare written team answers that identify the tactics or tactics used in each item and provide some supporting explanation for each tactic identified. For the political speeches, identify the line numbers where an influence tactic is used.
- 4. Collect each team's written products.
- 5. Before the next class session review each team's written work. Writing on the submitted work, indicate correct and incorrect team answers and provide brief explanations of why answers are not correct. If a team seems to have used a definition of a tactic that is incorrect note this, as well. I award bonus or extra credit points in the course for correct answers.
- 6. Make a copy of a team's answers and your comments for each team member and distribute these at the next class session. Start a discussion by asking students to identify the correct answers for each item. Invite the class to respond to the answers that are volunteered. Clarify the major influence tactics used in each item and indicate other tactics that teams identified that were also correct. Solicit student questions and clarify the definitions of the tactics if needed.

#### **Time Estimates for Team Work**

Item #1: 15 minutes Item #2: 15 minutes Item #3: 30 minutes Item #4: 50-60 minutes Item #5: 50-60 minutes

## **Implementation Options for the Application**

**Focus on Written Communication.** If class time is limited distribute 1 and 2 to teams, or one of these and 3. Any combination of these items will generate good discussion and learning.

**Focus on Written and Spoken Communication.** Distribute one of the first three items and either 4 or 5.

**Focus on Spoken Communication.** Distribute both 4 and 5. The two speeches provide examples of many of the influence tactics and generally use different tactics.

**Combination of In-Class Work and Homework.** One or two items can be distributed to teams in class and another item can be assigned as an individual or team homework assignment. Concerning the two speeches, to reduce the number of products and the time required to review, make 4 or 5 a team assignment.

#### **BIBLIOGRAPHY**

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Latané, B., Williams, K. & Harkins, S. (1979). Many hands make light the work: The causes and consequences of social loafing. *Journal of Personality and Social Psychology*, 60, 822-832.

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Yukl, Gary (2010). Leadership in Organizations, 7<sup>th</sup> Edition. Upper Saddle River, NJ: Pearson, Prentice-Hall.

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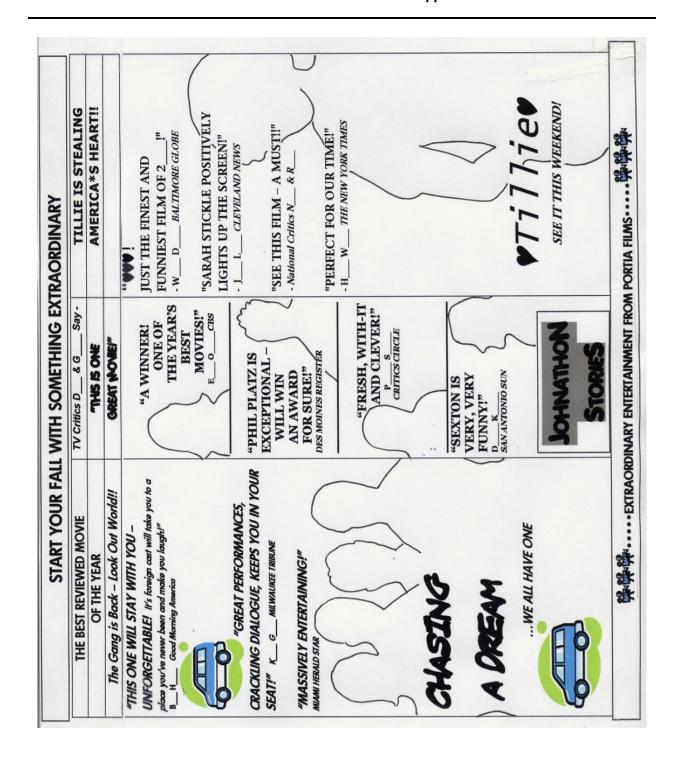
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DATE: January 26, 2\_\_\_

TO: Campus Community

BY: University Controller

RE: Purchasing Office Supplies and the State University Store

With the opening of office supply superstores in the area, many employees have raised questions about competitive pricing at the University Store. My office recently completed a fairly extensive study of prices and I'm happy to report that the University Store is not only convenient, but extremely competitive in terms of item price. Please see the summary chart on the next page, which shows the prices of commonly purchased items at the University Store, Office Max, and Staples.

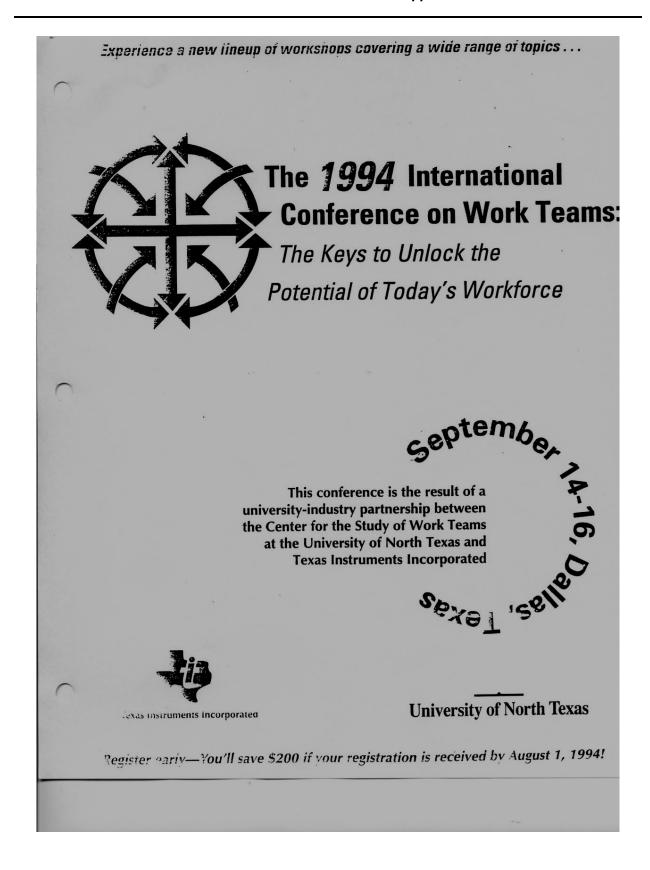
As a result, we are requiring that all State University departments purchase office supplies at the University Store. Purchasing on campus has a number of advantages:

- <u>Convenience</u> Considerable work time is lost driving to and from one of the superstores.
- <u>No need for bulk buying</u> Bulk buying requires a secure storage space, and superstore marketing sometimes encourages overbuying and/or unnecessary purchases.
- <u>Sales tax exemption</u> The Accounting Office has informed me that a number of outside purchases are not taking into consideration our tax-exempt status as a non-profit organization. State University is paying state sales taxes on these purchases that we do not have to pay because we are exempt from state sales taxes.
- <u>Competitive pricing</u> In most cases, the 30% store discount for University supplies is a better or comparable price.
- <u>Volume buying</u> The University Store participates in and is a member of the College Store Buying Cooperative. Having all State University office supplies purchased through the University Store allows us to negotiate better pricing.
- <u>Special orders</u> Ms. \_\_\_\_\_ at the University Store will work closely with departments to provide any special order item or stock that is needed.

The University Store is currently participating in the second round of Quality Enhancement Teams. We look forward to the recommendations that result from this activity.

## **UNIVERSITY STORE - PRICE COMPARISONS**

Item	Retail Price at the State University Store	Price Actually Paid at the University Store with 30% Discount	Office Max	Staples
25 pk. Hanging File Folders	\$11.95	\$8.37	\$8.49	\$9.99
25 pk. Hunging i ne i oldels	ψ11.95	ψ0.57	ψ0.15	Ψ2.22
100 Manila File Folders	8.50	5.95	4.69	3.49
Felt Stamp Pad	1.25	.88	2.09	2.39
T T	1.75	1.22	1.07	2.70
Letter Tray	1.75	1.23	1.97	2.79
Sharpie FlipChart Markers 8 pack	9.98	6.99	7.49	7.29
Mouse pad	4.99	3.49	4.99	2.49
3"x5" Card File Box	.90	.63	1.19	1.19
50 pack CD-R Disks	19.98	13.99	14.99	14.39
Lined 8 ½" x 11" Tablets 12 pack	12.27	8.59	8.29	7.99
Avery Laser Printer Labels	36.95	25.87	34.29	23.99
PaperMate Retractable Ballpt. 12 pack	14.84	10.39	9.99	10.29
PaperMate Flair Felt Tip Pen 12 pack	19.98	13.99	14.99	14.99
Heavy Duty Expanding File 5 1/4" expansion	4.27	2.99	3.49	3.79
Month-at-a Glance Appointment Book	9.95	6.97	6.99	6.99





This year's conference will have **featured meal speakers** from a variety of areas of expertise. Some of the meal speakers will include **George Wibbon**, Manager, High Tech Performance Work Systems, Xerox Corporation, **Peter Block**, of Block Petrella Weisbord Inc., world-renowned author and consultant, **Patty Stoney**, People System Crew Leader and **Jack O'Tool**, UAW Crew Leader of Saturn Corporation, and **Eileen Appelbaum**, of the Economic Policy Institute.

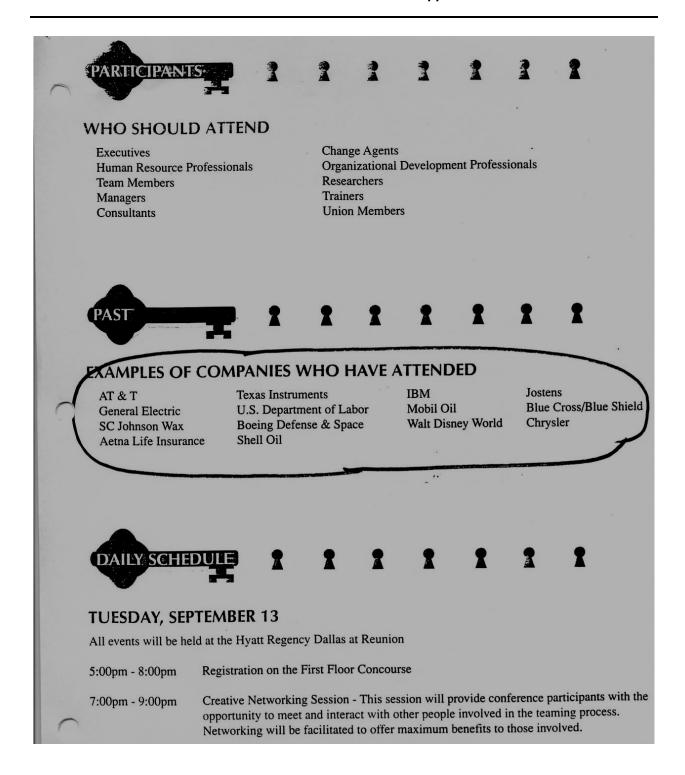
The Conference will provide about 100 concurrent sessions, and 15 half-day workshops which will allow you to design the conference to meet your special interests. Major topic areas will include team theory, manufacturing and service industry case studies, team skills, team implementation strategies, panels on management teams and professional teams, and much more.

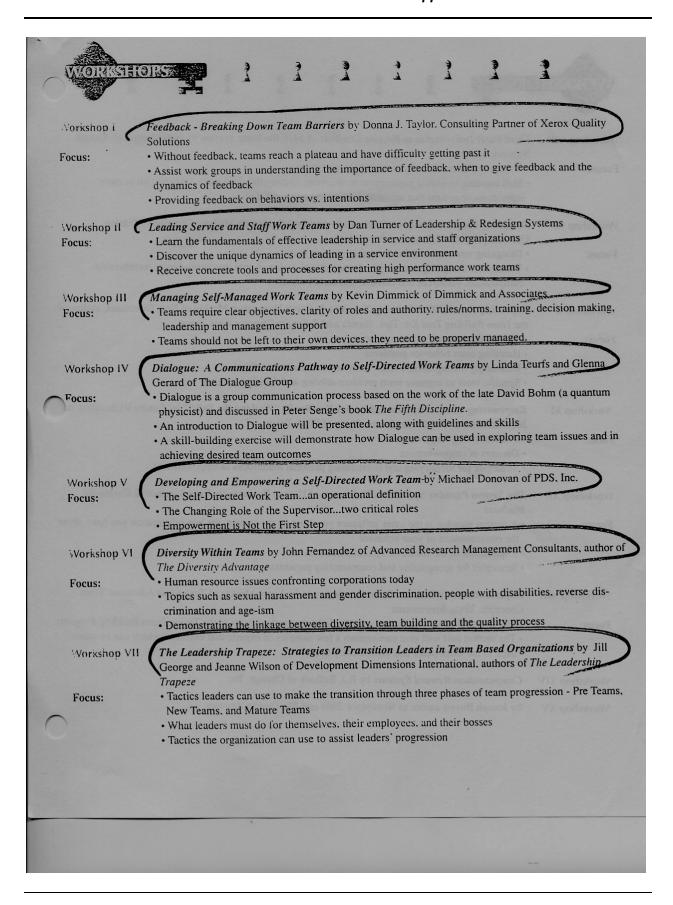
The Concurrent Sessions will provide an opportunity for managers, team members, researchers, and consultants to share their ideas and experiences with the audience. Workshops will be half-day sessions which will concentrate on skill building and will provide in-depth information from experts. Included in the conference will be meal speakers and many opportunities for networking with others interested in work teams. Team Presentations will be panel discussions by actual teams in operation Team presentations will include:

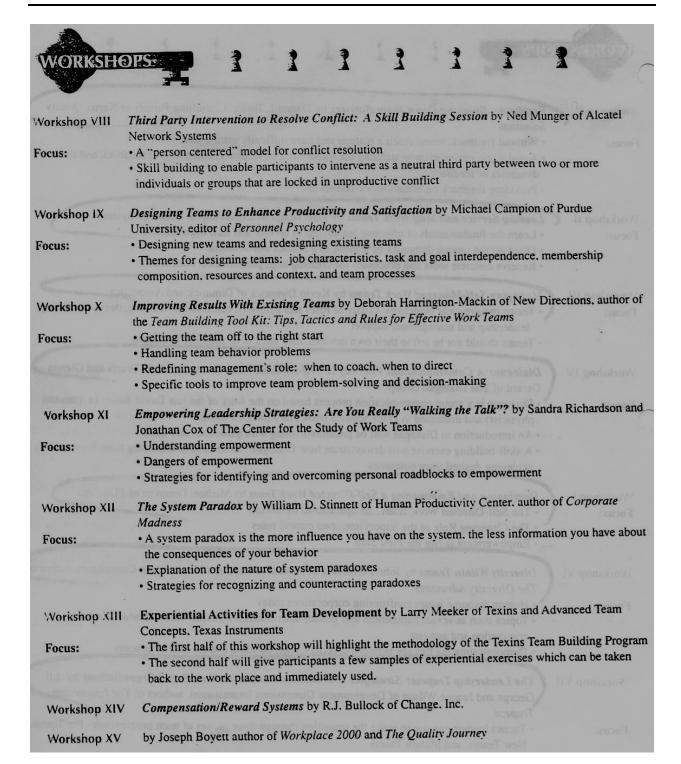
- · Cross-functional support team—Boeing-Irving
- Tennessee Eastman team-Malcolm Baldrige Award Winner
- Total Life Management team—SC Johnson Wax



The Fifth Annual International Conference on Work Teams offers the essential keys to implement, maintain and evaluate teams. This conference will provide information on topics including: compensation, communication, visioning, goal-setting, diversity and work team assessment. All levels of team development will be addressed. Individuals interested in either theory or practical experience will benefit from this conference.







## Senator John McCain's National Security Remarks in Tampa, Florida, October 29, 2008.

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1

- 3 Thank you all for joining us. For weeks now, the attention of our country has been focused on the serious
- 4 financial troubles we face. At such a time, when the jobs and financial security of our people seem at risk,
- 5 it is hard to spare much thought even for the great and abiding concerns of this nation's security, and the
- 6 security of our friends and allies across the world. But these dangers have not gone away while we turned
- 7 our attention elsewhere. And the next president will meet no greater test than defending America from
- 8 these threats.
- 9 My fellow Americans, we're going to get through this economic crisis. And we will even come out
- stronger -- without the corruption and arrogance that have overtaken both Washington and Wall Street.
- We're going to pull through these hard times -- and do it together, just as our country has done before.
- But when that day arrives, and the worries of financial crisis have fallen away, we will find awaiting our
- country all of the same great challenges and dangers that were there all along. They mattered before the
- economic turmoil of the present. They will matter still when it has passed. And in a time of war ... at a
- 15 moment of danger for our country and the world ... let it not be said of us that we lost sight of these
- 16 challenges.
- 17 Today I consulted with a number of distinguished citizens who know, from experience, what matters most
- in the affairs of our country. They understand that no responsibility of government is more fundamental
- 19 than protecting this country from the threats of the world. They are trusted friends and advisors of long
- standing, including Dr. Henry Kissinger -- a man whose diplomatic experience includes helping to secure
- 21 the release of me and my fellow POWs from Hanoi. By phone, I conferred as well with former Secretaries
- of State Shultz and Eagleburger. These gentlemen are always good for sound advice, and, as president, I
- would be relying on men and women of their caliber and experience.
- 24 These statesmen and those who have joined me here today are supporting my candidacy because we share
- 25 many of the same convictions, and the same assessment of the national security challenges before our
- country. And with good reason, they question whether my opponent in this election has the wisdom or
- 27 judgment to serve as commander in chief.
- Victory must still be secured, in Iraq and Afghanistan. Senator Obama opposed removing the dictator in
- 29 Iraq, and now obstinately opposes the need to defend the young democracy in that country -- even with
- victory so clearly in sight. He cites as his most courageous moment in public life a speech he gave in
- 31 2002 -- against a war resolution on which he had no vote, on a matter of national security for which he
- bore no responsibility. He hopes you will forget the votes he cast when he actually did have responsibility
- 33 ... his votes to prevent the strategy that is leading to victory, and to deny funding for the troops who are
- 34 gaining that victory. And now he hopes that in the cloud of crisis at home you will forget the stakes in
- 35 Iraq -- the disaster and tragedy that would follow if American forces leave in retreat.
- With terrorists still plotting new strikes across the world, millions of innocent lives are still at stake,
- 37 including American lives. Our enemies' violent ambitions must still be prevented -- by American
- vigilance, by diplomacy and cooperation with our partners, and by force of arms as a last resort. In his
- four years in the Senate, two of them spent running for president, Barack Obama has displayed some
- 40 impressive qualities. But the question is whether this is a man who has what it takes to protect America
- from Osama bin Laden, al Qaeda, and other grave threats in the world. And he has given you no reason to
- answer in the affirmative.

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- Senator Joe Biden has a way of straying off message and stumbling on the truth, and his most recent
- warning bears close attention. He cautioned us -- in fact, he guaranteed his listeners -- that because he is
- 45 untested Barack Obama would only invite an international crisis. And we know well what one of those
- 46 crises could be -- the success of the Iranian regime in its program of acquiring nuclear weapons. If such a
- 47 thing were to happen, our troubles of today would dramatically escalate, as a nuclear-armed Iran
- 48 threatened Israel or sparked an uncontrollable nuclear arms race across the region.
- In the same way, my opponent assumes far more good will than is warranted from Kim Jong II, the tyrant
- of North Korea ... Hugo Chavez, the leader of Venezuela who wishes to export instability to neighboring
- countries ... and the Castro brothers, who have given Cuba fifty years' worth of socialist misery and are
- 52 still at it. In each case, Senator Obama presents his plan for direct talks as if no one before had ever
- considered that. He seems unaware that mere talk has been tried many times, to no avail and that our
- adversaries recognize such gestures as a sign of weakness.
- They will draw similar assumptions from the plans, already proposed by the chairman of the House
- Finance Committee, Congressman Barney Frank, to cut defense spending by 25 percent. Even with our
- 57 troops engaged in two wars, and with a force in need of rebuilding, we're getting a glimpse of what one-
- 58 party rule would look like under Obama, Pelosi, and Reid. Apparently it starts with lowering our defenses
- and raising our taxes.
- Our national security is dependent on our economic security, and the plans of a Democratic dominated
- Washington would harm both. Raising taxes and unilaterally renegotiating trade agreements as they have
- promised would make a bad economy even worse, and undermine our national security, even as they
- 63 slash defense spending. At least when European nations chose the path of higher taxes and cutting
- defense, they knew that their security would still be guaranteed by America. But if America takes the
- same path, who will guarantee our security?
- In an unusual refrain for a closing argument, Senator Obama has lately taken to telling America that on
- 67 many great issues, quote, "we don't have to choose." It is a fitting motto for a man who throughout his
- career has so often voted "present," instead of giving a simple "yes" or "no." But ladies and gentlemen,
- there is a time for choosing. It is six days away. America has a decision to make, on these fateful
- 70 questions and more. And when you cast your vote, my fellow citizens, let there be no confusion about the
- 71 threats we face and the costs of failing to meet them.
- 72 I've had to make a few defining choices of my own along the way. One of them came last year, when I
- told you that I would rather lose an election than see my country lose a war. I chose that course because I
- know the quality of those who fight our wars, but also because I know the character of the American
- people. I believed that you, too, would persevere in support of our most fundamental interests in the world
- 76 -- and you did, America. You gave our troops time to complete their mission, and they almost have. And
- at a crucial hour in a vital cause, that has made all the difference. Because of that support, our troops will
- soon come home in victory.
- We have passed through a difficult time, and more courage will be needed in the years ahead. But there is
- a direction to events, and the sacrifices of the present have not been in vain. We will build on our hard-
- 81 won victories to extend the security of our nation and of every nation that seeks to live in freedom. We
- will not yield to intimidation, and by our strength we will prevent threats from turning into tragedies. This
- 83 is America's work in the world, as it has always been in our finest moments. We are called still to spread
- liberty, to assure justice, to be the makers of peace. And this is the great work I will carry on as your
- 85 president and commander in chief. Thank you very much. (Real Clear Politics, 2009)

- 1 Senator Barack Obama's Remarks in Madison, Wisconsin, on Potomac Primary Night,
- 2 February 12, 2008.
- 3
- 4 Today, the change we seek swept through the Chesapeake and over the Potomac.
- 5 We won the state of Maryland. We won the Commonwealth of Virginia. And though we won in
- 6 Washington D.C., this movement won't stop until there's change in Washington. And tonight, we're on
- 7 our way.
- 8 But we know how much farther we have to go.
- 9 We know it takes more than one night or even one election to overcome decades of money and the
- influence; bitter partisanship and petty bickering that's shut you out, let you down and told you to settle.
- 11 We know our road will not be easy.
- But we also know that at this moment the cynics can no longer say our hope is false.
- We have now won east and west, north and south, and across the heartland of this country we love. We
- have given young people a reason to believe, and brought folks back to the polls who want to believe
- again. And we are bringing together Democrats and Independents and Republicans; blacks and whites;
- Latinos and Asians; small states and big states; Red States and Blue States into a United States of
- 17 America.
- 18 This is the new American majority. This is what change looks like when it happens from the bottom up.
- 19 And in this election, your voices will be heard.
- Because at a time when so many people are struggling to keep up with soaring costs in a sluggish
- economy, we know that the status quo in Washington just won't do. Not this time. Not this year. We can't
- keep playing the same Washington game with the same Washington players and expect a different result
- 23 because it's a game that ordinary Americans are losing.
- 24 It's a game where lobbyists write check after check and Exxon turns record profits, while you pay the
- price at the pump, and our planet is put at risk. That's what happens when lobbyists set the agenda, and
- 26 that's why they won't drown out your voices anymore when I am President of the United States of
- 27 America.
- 28 It's a game where trade deals like NAFTA ship jobs overseas and force parents to compete with their
- 29 teenagers to work for minimum wage at Wal-Mart. That's what happens when the American worker
- doesn't have a voice at the negotiating table, when leaders change their positions on trade with the politics
- 31 of the moment, and that's why we need a President who will listen to Main Street not just Wall Street; a
- 32 President who will stand with workers not just when it's easy, but when it's hard.
- 33 It's a game where Democrats and Republicans fail to come together year after year after year, while
- another mother goes without health care for her sick child. That's why we have to put an end to the
- division and distraction in Washington, so that we can unite this nation around a common purpose, a
- 36 higher purpose.

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- 37 It's a game where the only way for Democrats to look tough on national security is by talking, and acting
- and voting like Bush-McCain Republicans, while our troops are sent to fight tour after tour of duty in a
- war that should've never been authorized and should've never been waged. That's what happens when we
- use 9/11 to scare up votes, and that's why we need to do more than end a war we need to end the
- 41 mindset that got us into war.
- That's the choice in this primary. It's about whether we choose to play the game, or whether we choose to
- end it; it's change that polls well, or change we can believe in; it's the past versus the future. And when
- 44 I'm the Democratic nominee for President that will be the choice in November.
- John McCain is an American hero. We honor his service to our nation. But his priorities don't address the
- real problems of the American people, because they are bound to the failed policies of the past.
- 47 George Bush won't be on the ballot this November, but his war and his tax cuts for the wealthy will.
- When I am the nominee, I will offer a clear choice. John McCain won't be able to say that I ever
- 49 supported this war in Iraq, because I opposed it from the beginning. Senator McCain said the other day
- that we might be mired for a hundred years in Iraq, which is reason enough to not give him four years in
- 51 the White House.
- If we had chosen a different path, the right path, we could have finished the job in Afghanistan, and put
- more resources into the fight against bin Laden; and instead of spending hundreds of billions of dollars in
- Baghdad, we could have put that money into our schools and hospitals, our road and bridges and that's
- what the American people need us to do right now.
- And I admired Senator McCain when he stood up and said that it offended his "conscience" to support the
- Bush tax cuts for the wealthy in a time of war; that he couldn't support a tax cut where "so many of the
- 58 benefits go to the most fortunate." But somewhere along the road to the Republican nomination, the
- 59 Straight Talk Express lost its wheels, because now he's all for them.
- Well I'm not. We can't keep spending money that we don't have in a war that we shouldn't have fought.
- We can't keep mortgaging our children's future on a mountain of debt. We can't keep driving a wider and
- wider gap between the few who are rich and the rest who struggle to keep pace. It's time to turn the page.
- We need a new direction in this country. Everywhere I go, I meet Americans who can't wait another day
- 64 for change. They're not just showing up to hear a speech they need to know that politics can make a
- difference in their lives, that it's not too late to reclaim the American Dream.
- 66 It's a dream shared in big cities and small towns; across races, regions and religions that if you work
- hard, you can support a family; that if you get sick, there will be health care you can afford; that you can
- 68 retire with the dignity and security and respect that you have earned; that your kids can get a good
- 69 education, and young people can go to college even if they're not rich. That is our common hope. That is
- 70 the American Dream.
- 71 It's the dream of the father who goes to work before dawn and lies awake at night wondering how he's
- going to pay the bills. He needs us to restore fairness to our economy by putting a tax cut into the pockets
- of working people, and seniors, and struggling homeowners.

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- 74 It's the dream of the woman who told me she works the night shift after a full day of college and still can't
- afford health care for a sister who's ill. She needs us to finally come together to make health care
- affordable and available for every American.
- 77 It's the dream of the senior I met who lost his pension when the company he gave his life to went
- bankrupt. He doesn't need bankruptcy laws that protect banks and big lenders. He needs us to protect
- pensions, not CEO bonuses; and to do what it takes to make sure that the American people can count on
- 80 Social Security today, tomorrow and forever.
- 81 It's the dream of the teacher who works at Dunkin Donuts after school just to make ends meet. She needs
- better pay, and more support, and the freedom to do more than just teach to the test. And if her students
- want to go on to college, they shouldn't fear decades of debt. That's why I'll make college affordable with
- an annual \$4,000 tax credit if you're willing to do community service, or national service. We will invest
- in you, but we'll ask you to invest in your country.
- That is our calling in this campaign. To reaffirm that fundamental belief I am my brother's keeper, I am
- 87 my sister's keeper that makes us one people, and one nation. It's time to stand up and reach for what's
- possible, because together, people who love their country can change it.
- Now when I start talking like this, some folks tell me that I've got my head in the clouds. That I need a
- 90 reality check. That we're still offering false hope. But my own story tells me that in the United States of
- America, there has never been anything false about hope.
- I should not be here today. I was not born into money or status. I was born to a teenage mom in Hawaii,
- and my dad left us when I was two. But my family gave me love, they gave me education, and most of all
- 94 they gave me hope hope that in America, no dream is beyond our grasp if we reach for it, and fight for
- 95 it, and work for it.
- 96 Because hope is not blind optimism. I know how hard it will be to make these changes. I know this
- because I fought on the streets of Chicago as a community organizer to bring jobs to the jobless in the
- shadow of a shuttered steel plant. I've fought in the courts as a civil rights lawyer to make sure people
- weren't denied their rights because of what they looked like or where they came from. I've fought in the
- legislature to take power away from lobbyists. I've won some of those fights, but I've lost some of them
- 101 too. I've seen good legislation die because good intentions weren't backed by a mandate for change.
- The politics of hope does not mean hoping things come easy. Because nothing worthwhile in this country
- has ever happened unless somebody, somewhere stood up when it was hard; stood up when they were
- told no you can't, and said yes we can.
- And where better to affirm our ideals than here in Wisconsin, where a century ago the progressive
- movement was born. It was rooted in the principle that the voices of the people can speak louder than
- special interests; that citizens can be connected to their government and to one another; and that all of us
- share a common destiny, an American Dream.
- Yes we can reclaim that dream.
- Yes we can heal this nation.

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- The voices of the American people have carried us a great distance on this improbable journey, but we
- have much further to go. Now we carry our message to farms and factories across this state, and to the
- cities and small towns of Ohio, to the open plains deep in the heart of Texas, and all the way to
- Democratic National Convention in Denver; it's the same message we had when we were up, and when
- were down; that out of many, we are one; that our destiny will not be written for us, but by us; and that
- we can cast off our doubts and fears and cynicism because our dream will not be deferred; our future will
- not be denied; and our time for change has come. (Best Speeches of President Obama, 2009; Real Clear
- 118 Politics, 2009)

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Teaching Note/Instructor Manual available from the Journal of Business Cases and Applications.