

Abstract

**A Model for Preparing School Business Officials**

By

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The proposed presentation will focus on the preparation of individuals to assume leadership roles as business officials in public school districts. The material covered will include both the content knowledge and interpersonal skills that successful business officials need. A portion of the presentation will also focus on the different types of preparation required by those seeking positions as business officials that already have public school experience, compared to those seeking such positions that have worked outside of education. Samples of curriculum materials and assessments will be included in the presentation. Case studies of successful candidates will also be discussed.